



THAKEHAM PRIMARY SCHOOL
Executive Headteacher: Mrs K Houston
Deputy Headteacher: Mrs R Stender
Operations Manager: Mrs G Ritchie
Rock Road
Storrington
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RH20 3AA
Tel: 01903 740176
Email: office@thakehamps.co.uk
Web: www.thakehamps.co.uk

Wednesday 10th September 2026

WEDNESDAY WEEKLY

Dear Thakeham families,

Thank you so much for your warm welcome to Thakeham Primary School. I have been incredibly impressed with how smart all the children looked in their new Thakeham uniform and how kind and helpful they have all been in helping me to learn all about this fabulous school!

Our new Reception pupils have also begun to start their Thakeham school journey this week and have been happily greeted by the older children, who have been keen to help them settle in. We are so excited to have your children with us and look forward to a fantastic first year of learning, playing, and growing together.

To help keep you fully connected with school life, I will be sending out a new weekly update called 'Wednesday Weekly'. My goal is to bring all our key messages, upcoming dates, and essential information into one single, reliable place. I know how busy family life can be, so I hope this weekly snapshot makes it much easier for you to plan ahead and stay informed about everything happening across the whole school.

ClassDojo Class pages (Wonder, Marley and Franklin class) and Tapestry (Beatles class) will still be regularly used to share and celebrate children's learning; however, teachers will not use the facility to chat or respond to messages in the chat. The whole school ClassDojo page will also be used by the office to share the whole school events calendar and communicate general information/local events.

Safeguarding

During our INSET days I was able to work with all school staff to update our safeguarding training as well as understand new legislation with regards to allergies in schools.

The designated safeguarding leads (DSLs) at Thakeham Primary School 2026-2027 are:

Mrs K Houston - Executive Headteacher

Mrs R Stender - Deputy Headteacher for Inclusion

Courage • Ambition



Respect • Enjoyment



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Mrs G Ritchie - Operations Manager

Allergies

The school office will have recently requested that any child who requires an asthma inhaler or an auto injector must have an up-to-date prescription in school please.

Mrs Campbell oversees managing medicines in school; therefore, please contact the school office if you have any queries.

In school, there are children who have nut allergies; therefore, it is vitally important that everyone understands and respectfully supports that we are a '**nut free**' school.

Communication

This year, please may you send any **email communication** via the school office email: office@thakehamps.co.uk and this will then be directed to the correct staff member.

To contact the office via telephone, please call 01903 740176.

If you wish to contact Mrs Stender in her role as SENCO, then the email to do this on is senco@thakehamps.co.uk

We aim to respond to all routine enquiries within 48 hours (Monday to Friday), while urgent matters will be prioritised for immediate attention. If you are contacting us over the weekend, we will review your message when school re-opens on Monday.

Celebration Assembly

These will now take place on Monday afternoon at 2:45pm and parents of children who receive a Star Award will be invited to join us. Also, if your child has something to celebrate such as a trophy or certificate from an outside club, then they are welcome to bring these into school on Monday for celebration.

RSHE

Mrs Morrow has been working hard on our RSHE curriculum for 2026-2027 and has recently sent out information regarding how the curriculum has been updated, including the content that will be covered in each year group across the academic year. The period of consultation ends on 14th September, so please do share any thoughts/feedback via office@thakehamps.co.uk by this date.

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Break time snacks and water bottles

A healthy fruit or vegetable snack is provided by the school for the children in Key Stage 1. Children in Marley and Franklin are welcome to bring in a healthy snack to enjoy at breaktime, but it must be of the fruit or vegetable variety please.

Refillable water bottles are also encouraged, and they must contain water, not squash or flavoured water.

Entering and Exiting school

The school gate will open at 8:40am and close at 8:50am. On arrival, adults must wave their children off at the school gate and not come onto the playground please.

At the end of the school day the playground gate will open at 3:15pm and children will be dismissed by their teachers.

Children in Year 6 who have parental consent are allowed to walk home alone, all other children are to be collected by their responsible adult please.

The trim trail is not to be used during these times please.

Toys/items from home

We do not allow children to bring in toys/games from home (e.g. Pokémon cards) to avoid any undue upset if they get lost.

Curriculum letters

These will be sent home on 14th September and will contain details regarding what your child will be learning this term, homework routines and when your child is required to come into school wearing their PE kit.

Key Dates

Included below are a list of known key dates for the first half of the Autumn Term 2026. Further details will be sent nearer the time regarding specific events. We aim not to change any of the planned dates; however, sometimes this does happen due to unforeseen circumstances.

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Date	Event
14.09.26	Curriculum letters home.
14.09.26	RSHE Consultation closes.
25.09.26	Year 4 trip to Worthing Symphonic Orchestra (info to follow)
01.10.26	Individual School Photographs.
05.10.26	Hedgehog visit - Beatles class.
08.10.26	Whole School Flu Vaccinations.
12-16.10.26	Year 5/6 Bikeability Week.
13.10.26	New Reception Parent Tour 2-3pm.
19.10.26	New Reception Parent Tour 11am-12pm.
22.10.26	Franklin Class trip to South Downs Planetarium, Chichester (info to follow)
26-30.10.26	October half term - school closed.
02.11.26	INSET DAY - school closed.
03.11.26	School open. Children return. New Reception Parent Tour 2-3pm. Parents' Evening.
05.11.26	Parents' Evening.
10.11.26	New Reception Parent Tour 2-3pm.

I hope that you have found the first edition of 'Wednesday Weekly' helpful to refresh, revisit and understand whole school practice and procedures.

Warm regards,

Mrs. K Houston
 Executive Headteacher

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